

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO: DCRL-2017-R-0077**

**CAPTION: Tutoring – Intervention and Reading and Comprehensive Skills Development**

**PROPOSED CONTRACTOR: Lindamond-Bell Learning Processes**

**PROGRAM AGENCY: Child and Family Services Agency**

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304; 1702 and 1700

**2. MINIMUM NEED:**

The Contractor shall provide intervention, assessment and tutoring services to assist CFSA in closing the academic achievement gap of DC youth in foster care. The contractor will assist in reducing the number of our CFSA youth operating below grade level in reading and math and remediate the academic deficits that inhibit their college and post-graduate success.

**3. ESTIMATED REASONABLE PRICE:**

**NTE – \$250,000.00**

**4. FACTS WHICH JUSTIFY SOLE SOURCE:**

These one-time funds need to be utilized this fiscal year and time is of the essence. In addition, Lindamood-Bell is the only provider of its kind in the DC Metro area that provides the type of services that can meet the unique needs of the CFSA youth to improve their outcomes and utilize those funds this year. A sole source is necessary because it will allow us to provide this one time service with a provider that is unique and has the ability to ramp up quickly to support the reading needs of our youth and allow us to spend the funds timely.

Lindamood-Bell is an internationally recognized leader in the remediation of learning difficulties. Its research-validated program sets it apart from the myriad of other tutoring and literacy centers you find around the DC Metropolitan area. While other literacy and tutoring programs like Literacy Lab and Sylvan and Huntington Learning Centers focus on content instruction, Lindamood-Bell is the only program of its kind that focusses on the sensory-cognitive processing necessary for reading and comprehension. Furthermore, its strategies have been proven to benefit students with a wide array of disabilities, including students with ADHD,

autism, and language-processing disorders, which impact a high proportion of our foster care population in DC. Its unique program helps student develop the language processing skills so many of our foster youth lack, which will equip them to become a proficient learner in any subject. Using its 120 hour base program of intensive instruction, 5 days a week for up to 4 consecutive weeks, individual, trained instructors will teach our students how to integrate sensory information which has been shown to help even the most challenged learner develop their language and literacy skills. For more information on the proven results of their program, see their website: <http://lindamoodbell.com/research>. This program would provide a benefit and approach to remediate our youth's reading deficits in a way no other program can.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**7. DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above has been mandated by the Superior Court of the District of Columbia Family Court. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Tara Sigamoni  
Agency Chief Contracting Officer

Date